Gulworthy Parish Council

Gulworthy Parish Council Meeting

You are hereby summoned under the Local Government Act 1972 Sch.12 s.10, to attend the meeting of Gulworthy Parish Council for the purpose of transacting the following business.

To be held at

"The Copper Penny Inn" (Skittle Alley), Chipshop, Tavistock
on Monday, 9th November 2026 at 7:30pm

AGENDA

01. Welcome and apologies for absence.

02. Declarations of interest

2.1 Register of Interests – Councillors to update as required.
2.2 Personal Interests – Councillors must declare any personal interest in items on the agenda and the nature of that interest.
2.3 Disclosable Pecuniary Interests – Councillors must declare any pecuniary interest in items on the agenda and the nature of that interest. Councillors must leave the meeting for the relevant agenda item.

03. Public participation
Members of the public are invited to give their views and ask questions on issues on this agenda or to raise issues for future consideration by the Parish Council. (Time limited to 15 minutes).

04. Approval of previous minutes
Minutes of the Parish Council Meeting held on 7th September 2026 to be agreed and signed as a true record.

05. Matters arising from the minutes of the last meeting.

5.1 Winter Grit Arrangements – To receive an update on progress since the previous meeting.

5.2 Internal Audit – Outstanding Actions – To receive an update on progress with matters raised by the 2025/26 Internal Auditor.

5.3 Bus Shelter Ownership – To receive an update concerning enquiries regarding ownership of the land on which the parish bus shelter stands and consider registration possibilities.

5.4 Parish and Village Hall Management – To receive an update.

5.5 Councillor Recruitment/Co-option – To receive an update.

06. Reports from County and District Councillors

DCC Cllr Sellis
WDBC Cllrs Saxby and Blackman

07. Parish Councillor reports

08. Planning

8.1 Planning applications received – None at the time of agenda issue.

8.2 To consider any planning applications received after publication of this agenda, if any.

8.3 To note planning decisions made since the last meeting.

8.4 Other planning matters, including appeals and enforcement issues.

09. Broadband project and working group
To discuss progress with the parish broadband project and the proposed Working Group.

10. Farm Cluster Initiative
To discuss the Farm Cluster Initiative and potential funding support.

11. Village and cemetery signage
To discuss village and cemetery signage, including the school brief.

12. Highways and road safety
To receive updates and discuss highways matters within the Parish, including traffic and road safety; local road conditions and possible resurfacing; drainage issues; the village roundabout; and other signage options.

13. Finance:
13.1 Payments Schedule – To approve the payment of invoices for the period since the last meeting.

13.2 Receipts – To note Parish Council receipts.

13.3 Account Balances and Bank Reconciliation – For the period to 31st October 2026.

13.4 Budget update.

13.5 Purchase of replacement laptop – To consider the purchase of a replacement laptop for the Parish Clerk, noting that £500 has already been allocated within the Council's earmarked reserves under Asset – Laptop Replacement, and to agree the way forward.

14. External Audit – Financial Year 2025/26
To receive and consider the Final External Auditor's Report and Certificate issued by PKF Littlejohn LLP, following completion of the limited assurance review for the financial year ended 31st March 2026.

a. Note the External Auditor's Report and Certificate, including the qualified opinion and the matters raised.

b. Consider the findings and recommendations set out in the Clerk's report.

c. Agree with any actions required in response to the auditor's findings, including matters relating to the Council's reserves, the Exercise of Public Rights and the completion of future Annual Governance and Accountability Returns.

d. Consider approval of the external audit invoice of £252.00, including VAT.

15. Cemetery update

15.1 Mole activity.

15.2 Enquiries.

15.3 Cemetery Plan – Update on records.

16. Gulworthy Parish Council Emergency Plan
To discuss the development of the Gulworthy Parish Council Emergency Plan and consider any proposed actions.

17. Parish Council meeting schedule for 2027
To consider the frequency and scheduling of Council meetings for 2027.

18. Any other business

19. Items for next meeting and Councillor availability
To agree items to be included on the agenda for the next meeting and note any apologies in advance.

20. Date of next Meeting: Monday, 4th January 2027

Clerk: Mrs. Lucie Moorse

Email: clerk@gulworthyparishcouncil.gov.uk Date: 4th November 2026