

Gulworthy Parish Council

Minutes of ordinary meeting held on Monday 6th October 2025 at Gulworthy Parish Hall No 183

These minutes are provisional until they are agreed and signed by the chair at the next meeting of the parish council.

Councillors present – Cllr K Royston (Chair), Cllr G Lister and Cllr D Edwards

Also present – Emily Young – Parish Clerk and Cllr Angela Blackman and Cllr Isabel Saxby

Meeting opened 7.30pm

1. **Chairman's welcome** – Cllr Royston welcomed all and thanked everyone for coming.
2. **Members of the public** – *To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.*
None
3. **To accept apologies for absence** - *Under Section 85 of the Local Government Act 1972, members present should decide whether to approve the reason(s) given for absence.* **Apologies received and accepted from Cllr Steer, Cllr Wearing and Cllr Hamilton.**
Rev Judith Blowey also sent her apologies.
4. **Dispensations & declarations of Interest** - *Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.* **None**
5. **Minutes of previous meeting 182 to be approved and then signed by the chair as a true and accurate record of that meeting** - *To accept as a true record the minutes of the meeting of the Parish Council held on 8 September 2025 LGA 1972 Sch 12 para 41(1).* **It was proposed by Cllr Lister to approve the minutes, seconded by Cllr Royston and agreed by all. Cllr Royston signed and dated the minutes.**
6. **Planning applications received to-date** – None received.
- 6.2 **Planning applications received after publication of this agenda** – None received.
- 6.3 **Planning decisions**
 - 6.3.1 **Ref: 1859/25/FUL – Higher Artiscombe Farm, Gulworthy** – Conditional approval.
 - 6.3.2 **Ref: 2032/25/ARC – Land adjacent to Callington Road, Callington Road, Tavistock** – Discharge of condition approved.
7. **DCC Cllr Sellis** No report received.
8. **WDBC Cllrs Saxby & Blackman** – Cllr Blackman confirmed most of the time is being spent talking about LGR (Local Government Reorganisation).
She mentioned about a recent break-in at Bere Alston cemetery.
Cllr Blackman still has £500 and Cllr Saxby £1000 in their community grant purse. Please contact them directly if there is a need.
9. **Gulworthy Cllr reports – for information only**

Cllr Lister confirmed Openreach have been recently working in Morwellham quay area to install fibre optic.

Cllr Royston is a trustee for Ford Street almshouses. They are looking to change from a CIC

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to CIO. Approval request to be added to next agenda.

Cllr Steer (read out by Cllr Royston) – Poppy wreath has been ordered.

There is a ‘promise’ auction on 15th November in the parish hall to raise funds for the church.

Contact Rosie Steer if you wish to participate Tel. 01822 833542.

10. Burial ground

10.1 Mole activity – Moles returned. New traps set.

10.2 Hunter memorial inscription – Noted.

Clerk asked to contact recent burial enquirers.

11. Finance - *To approve the list of payments (to be tabled at the meeting) LGA 1972 s150 (5)*

11.1 – Invoices for approval to be paid –

Clerk expenses WAH allowance £6.00p.w + mileage + expenses	£45.60
Clerk September payroll	£428.32
HMRC Tax and NI for September 2025	£33.44
Gulworthy parish hall – 8\Sept meeting – Inv 780	£23.75
Gulworthy fete – stall payment by Cllr Royston	£10.00
Elliott groundcare Inv 2908	£170.00

It was proposed by Cllr Edwards to authorise the above payments via BACs, seconded by Cllr Lister agreed by all.

11.2 – Request for spending

11.2.1 Key safe box £40.00 – deferred.

11.3 Credits received

11.3.1 2nd half of precept £3711.00 – noted.

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11.4 Bank reconciliations - see separate RFO report provided (RFO No 183)

No 183 30 September 2025 - (Clerk to enter all interest from bank statements into items of receipts)

	<u>Paid Out</u>	<u>Paid In</u>	<u>Balance</u>
Club, Charity & Trust account (00298624). Sort 30-98-46			
Opening Balance as at 2 September 2025 b/fwd			£3,782.12
<u>Receipts</u>			
<u>16/09/2025</u>			
West Devon Borough Council – 2 nd half of precept		3711.00	
<u>25/09/2025</u>			
Transferred from fundraising account		21,784.14	
<u>Expenditure:</u>			
<u>09/09/2025</u>			
Clerk August expenses	68.47		
HMRC Tax/NI	11.00		
Clerk August payroll	437.60		
HMRC Tax/NI	37.36		
<u>25/09/2025</u>			
Paid back to HMRC	21784.14		
	£22,338.57	£25,495.14	
Balance on 30 September 2025			£6,938.69
Gulworthy Cemetery account (00020251)			
Opening balance as at 2 September 2025			£15,495.97
<u>Credit receipts</u>			
10/09/25 Credit interest		19.60	
30/09/25 E Pascoe & Son memorial Hunter		55.00	
<u>Expenditure</u>			
09/09/25 Derek Ross cemetery moles	100.00		
09/09/25 Elliott groundcare Inv 2895	170.00		
	£270.00	£74.60	
Balance on 30 September 2025			£15,300.57
Gulworthy Fundraising account (00035992)			
Opening balance as at 2 September 2025			£26,850.16
<u>Credit receipts</u>			
10/09/25 Credit interest		33.98	
<u>Expenditure</u>			
25/09/25 Transfer to main account	21784.14		
Balance on 30 September 2025			£5,100.00
Combined balance £27,339.26 (No differences to the bank statements)			

Proposed by Cllr Royston to approve, seconded by Cllr Edwards, agreed by all.

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11.5 Incorrect VAT reclaim amount returned to HMRC on 25/09/25 £21,784.14 **Noted.**

11.6 VAT reclaim of £282.22 re-claimed on 25/09/25. **Noted.**

11.7 Budget versus actual Q2 comparison – Deferred to next month.

12. Clerks resignation 29.09.2025 – Noted. Clerk asked to place adverts asap.

13. HMRC complaint – Clerk asked to submit.

14. Internet banking update (Cllr Royston) Cllr Royston to follow up.

15. New email address (Cllr Edwards) **Outstanding.**

16. Broadband – Meeting with CDS? **Outstanding.**

17. Highways

17.1 Road signs – Cllr Royston to ask school – **Outstanding.**

17.2 Police – Cllr Steer spoke to Sgt Ottley.

17.3 Speed limit and petition – Cllr Royston – Agreed to take forward. Cllr Royston to follow up. Clerk to add to website.

17.4 Gulworthy SCARF- DCC\Cllr Sellis – Clerk to check on position with Cllr Sellis.

17.5 Cllr Steer to check location for new salt bin in Mill Hill – One near quarry and the other Crease Lane crossroads. Clerk to ask Highways.

Meeting closed at 8.49pm.

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