

Gulworthy Parish Council

Minutes of ordinary meeting held on Monday 7th September 2025 at Gulworthy Parish Hall No 182

These minutes are provisional until they are agreed and signed by the chair at the next meeting of the parish council.

Councillors present – Cllr K Steer (Vice Chair), Cllr K Royston (Chair), Cllr W Hamilton, Cllr E Wearing and Cllr G Lister

Also present – Emily Young – Parish Clerk and Cllr Debo Sellis

Meeting opened 7.45pm

1. **Chairman's welcome** – Cllr Royston welcomed all and thanked everyone for coming. Everyone introduced themselves.
2. **Members of the public** – *To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.*
Three people present. One member came to talk about two planning applications. (1) Bovis homes phase 2 soil report and also an imminent application for a new solar farm South East of Callington.
1 x member of the public left the meeting.
3. **To accept apologies for absence** - *Under Section 85 of the Local Government Act 1972, members present should decide whether to approve the reason(s) given for absence.* **Apologies received from Cllr Saxby and Cllr Blackman.**
4. **Dispensations & declarations of Interest** - *Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.* **Cllr Wearing declared an interest in item 6.2.**
5. **Minutes of previous meeting 181 to be approved and then signed by the chair as a true and accurate record of that meeting** - *To accept as a true record the minutes of the meeting of the Parish Council held on 7 July 2025 LGA 1972 Sch 12 para 41(1).* **It was proposed by Cllr Royston to make a small amendment, agreed by all. Alteration handwritten on page 2. Proposed by Cllr Hamilton to approve the amended minutes, seconded by Cllr Wearing and agreed by all. Cllr Royston signed and dated the minutes.**
6. **Planning applications received to-date**
 - 6.1.1 **Ref: 2450/25/ARC – Morwell House, Morwel, Tavistock** – Application for approval of details reserved by conditions 4(slates), 5(roof/wall structures), 6 (bat access) and 7 (chimneys) of planning consent 1061/25/LBC. **Proposed by Cllr Royston to support, seconded by Cllr Wearing, agreed by all.**
 - 6.1.2 **Ref: 2032/25/ARC - Land Adjacent To Callington Road Callington Road Tavistock PL19 8FY** – Application for approval of details reserved by conditions 6 (Landscaping scheme) and 20 (green infrastructure plan) to planning consent 00554/2013. FYI only. Approval of details reserved by conditions. **Proposed by Cllr Lister to write to WDBC to say that councillors have concerns from parishioner about this application regarding existing arsenic contamination. Seconded by Cllr Royston, agreed by all.**
 - 6.1.3 **To note 1859/25/FUL – Higher Artiscombe Farm, Gulworthy** – Erection of temporary agricultural workers dwelling. **Proposed by Cllr Steer to support, seconded by Cllr Hamilton, agreed by all.**

Parish Councillors

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6.2 Planning applications received after publication of this agenda

6.2.1 Ref: 2572/25/LBC – 3-4 Wheal Maria – Listed building consent for installation of air source heat pump – **Proposed by Cllr Hamilton to support, seconded by Cllr Steer, agreed by all.**

6.3 Planning decisions

6.3.1 Ref: 1903/25/HHO – Stubberlands bungalow, Gulworthy – **Conditional approval**

- 7. DCC Cllr Sellis** – Confirmed SCARF application is now underway to try and resolve some highways concerns. 30mph petition, Cllr Sellis will support this. It is possible to present the petition to DCC in person if desired. Traffic calming signs with no highway approval can only go on private land. In communication with the new person at Tavistock police. She sits on the scrutiny committee where they are due to meet. Working with Tavy TC to get better ‘brown’ signage from main roads. Has given £2000.00 of her locality budget to both Gulworthy hall and the church. Please be warned more roadworks taking place in Tavy - electrical work.

Cllr Sellis left the meeting.

- 8. WDBC Cllrs Saxby & Blackman** – no report sent.

9. Gulworthy Cllr reports – *for information only*

Cllr Royston expressed concern at the recent hedge cutting in Crease Lane. Cllr Hamilton to make enquiries.

Cllr Steer – cleaned the bus stop in August. Also to ask people in Mill Hill about 2 new salt bins.

Cllr Wearing – to clean the bus stop in September.

10. Burial ground

10.1 Green burial – Completed.

11. Finance - *To approve the list of payments (to be tabled at the meeting) LGA 1972 s150 (5)*

11.1 – Invoices for approval to be paid –

Clerk expenses WAH allowance £6.00p.w + mileage + expenses	£68.47
Clerk July payroll	£362.92
Clerk August payroll	£437.60
HMRC Tax and NI for July 2025	£11.00
HMRC Tax and NI for August 2025	£37.36
Gulworthy parish hall – 7\July meeting – Inv 769	£23.75
Mole catching in cemetery	£100.00
Elliott groundcare – 2 grass cuts – Inv 2895	£170.00

It was proposed by Cllr Wearing to authorise the above payments via BACs, seconded by Cllr Royston agreed by all.

11.2 – Request for spending

11.2.1 Key safe box £40.00 – deferred

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11.2.2 Clerk national pay award increase of +0.50p per hour backdated to 1\Apr\25 –

Proposed by Cllr Royston to award, seconded by Cllr Steer, agreed by all.

11.2.3 £350.00 towards new salt bin. Location to be confirmed (Cllr Lister\Steer)

Change of plan.

11.3 Credits received

11.3.1 HMRC VAT reclaim £21,784.14 received 8\7\2025(incorrect amount!) **Noted. Clerk to action.**

11.4 To note external audit **DV0168: Receipt of documents – notification of exempt status, 2025. Noted.**

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11.5 Bank reconciliations - see separate RFO report provided (RFO No 182)

No 182 2 September 2025

	<u>Paid Out</u>	<u>Paid In</u>	<u>Balance</u>	
<u>Club, Charity & Trust account (00298624). Sort 30-98-46</u>				
Opening Balance as at 1 July 2025 b/fwd			£4,614.97	
<u>Receipts</u>				
01/07/25-Cemetery transfer (ICCM)		105.00		
08/07/25-HMRC VAT reclaim (incorrect amount credited!)		21,784.14		
<u>Expenditure:</u>				
<u>22/07/2025</u>				
Clerk July payroll	362.92			
Gulworthy hall hire Inv 769	23.75			
<u>01/07/2025</u>				
Clerk expenses June	52.47			
HMRC June	37.56			
Clerk June payroll	437.40			
Gulworthy hall Inv 752	23.75			
Moved to fundraising account	21,784.14			
	£22,721.99	£21,889.14		
			£3,782.12	
Balance on 2 September 2025				
<u>Gulworthy Cemetery account (00020251)</u>				
Opening balance as at 1 July 2025			£15,732.16	
<u>Expenditure</u>				
01/07/25 Transfer to main account	105.00			
08/07/25 Elliott groundcare Inv 2858	170.00			
<u>Credit receipts</u>				
10/07/25 Credit interest		19.22		
10/08/25 Credit interest		19.59		
	£275.00	£38.81		
Balance on 2 September 2025			£15,495.97	
<u>Gulworthy Fundraising account (00035992)</u>				
Opening balance as at 1 July 2025			£5,025.03	
<u>Credit receipts</u>				
09/07/25 Transfer from main account		21,784.14		
10/07/25 Credit interest		7.05		
10/08/25 Credit interest		33.94		

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Balance on 2 September 2025			£26,850.16	
Combined balance £46,128.25 (No differences to the bank statements)				

Proposed by Cllr Royston to approve, seconded by Cllr Steer, agreed by all.

12. Internet banking update (Cllr Royston) – No change

13. New email addresses (Cllr Lister and Edwards) – Cllr Lister to do.

14. Gulworthy area farm cluster – Cllr Royston gave an overview of a group in Stoke Climsland. Cllrs expressed an interest. Cllr Royston to co-ordinate.

15. Gulworthy fete and follow up – Cllr Royston proposed a 30mph petition for the road in Gulworthy village, seconded by Cllr Wearing and agreed by all. Clerk asked to inform local MP.

16. Broadband – Mtg with CDS? No change. Cllr Royston and Steer to follow up.

17. Highways

17.1 Road signs – Cllr Royston to ask school about children designing

17.2 Police – no update.

17.3 Speed limit and petition – As above

17.4 Cllr Lister check/top up salt bins – Salt available for collection from Morwellham and Mill Hill. Please contact the PC if you wish to collect some.

18. Bus shelter, cleaning rota and notice board – Cllr Royston October, Cllr Hamilton November and Cllr Lister December.

19. WDBC consultation statement of licensing policy (circulated). Noted.

20. Correspondence from Office Mgr of G Cox MP. Poster to be put in noticeboard by Cllr Royston.

PART TWO – Proposed by Cllr Royston, seconded by Cllr Steer

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

21. To note current WDBC Enforcement case list and information – noted.

Meeting closed at 9.30pm.

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