

# Gulworthy Parish Council

To members of Gulworthy Parish Council  
You are duly summoned to attend an ordinary meeting to be held on  
Monday 7<sup>th</sup> April 2025 at 8.45pm at Gulworthy Parish Hall

## Agenda No 178

E Young

1 April 2025

.....  
Mrs E Young – Parish Clerk

.....  
Dated

1. **Chairman's welcome**
2. **Members of the public** – *To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.*
3. **To accept apologies for absence** - *Under Section 85 of the Local Government Act 1972, members present should decide whether to approve the reason(s) given for absence.*
4. **Dispensations & declarations of Interest** - *Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.*
5. **Minutes of previous meeting 176 to be approved and then signed by the chair as a true and accurate record of that meeting** - *To accept as a true record the minutes of the meeting of the Parish Council held on 3 March 2025 LGA 1972 Sch 12 para 41(1).*
6. **Planning applications received to-date:**
  - 6.1 None
  - 6.2 Planning applications received after publication of this agenda
  - 6.3 Planning decisions
    - 6.3.1 Hartshole farm (prior approval not required) <https://westdevon.planning-register.co.uk/Planning/Display/0365/25/AGR>
    - 6.3.2 Orestocks (refused) <https://westdevon.planning-register.co.uk/Planning/Display/0146/25/ARC>
7. **Finance** - *To approve the list of payments (to be tabled at the meeting) LGA 1972 s150 (5)*
  - 7.1 – **Invoices for approval to be paid –**

Clerk expenses WAH allowance £6.00p.w + mileage + expenses	<b>£77.15</b>
Clerk March payroll	<b>£445.80</b>
HMRC Tax and NI for March 2025	<b>£21.60</b>
Gulworthy parish hall – April meeting – (Inv to follow)	<b>£23.75</b>
WesternWeb – annual renewal of webspace	<b>£96.00</b>
DALC annual renewal (Inv to follow)	<b>£193.00+vat</b>
  - 7.2 – **Request for spending**
    - 7.2.1 Clerk extra 8 hours at £15.58/hr = **£124.64**
    - 7.2.2 New Cllr Code of Conduct training with DALC (2<sup>nd</sup> June 6-8pm) **£36.00**
    - 7.2.3 **Approval of payroll company** Caroline Harris Bookkeeping Services – 2025-2026  
£180.00 per annum (previous year £173.25)

### Parish Councillors

Kate Royston (Chair), Daniel Edwards (Vice Chair);  
Jim Hamilton, Katherine Steer, George Lister & Emma Wearing  
Parish Clerk Emily Young: Telephone 07942286125 Email: Clerk@gulworthyparishcouncil.gov.uk  
Website: <https://www.gulworthyparishcouncil.gov.uk/>

# **Gulworthy Parish Council**

## **7.3 Grant request**

**7.3.1** Gulworthy ECO council Gulworthy primary school **£100.00**

## **7.4 Credits received**

**7.4.1** **£22.81** interest credit

**7.5 Bank reconciliations** - see separate RFO report provided (RFO No 178) to include year end statement

## **7.6 Q4\25 budget report**

**7.7 To note** PKF Littlejohn confirmed as external auditor by SAAA. Deadline for audit submission 31 July 2025.

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