

Gulworthy Parish Council

Minutes of ordinary meeting held on Monday 7th October 2024 at Gulworthy Parish Hall No 171

These minutes are provisional until they are agreed and signed by the chair at the next meeting of the parish council.

Councillors present – Cllr K Royston (Chair), Cllr D Edwards, Cllr G Lister and Cllr W Hamilton

Also present – Cllr Saxby, 2 members of the public, Sgt Ottley and Emily Young (Parish Clerk)

Meeting opened 7.35pm

1. **Chairman's welcome** Cllr Royston thanked and welcomed everyone for coming. She asked for everyone to introduce themselves.
2. **Members of the public** – *To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.*
Sgt Ottley mentioned 'West Devon matters' which takes place every twelve weeks. Claire Birch in West Devon Borough Council co-ordinates the meetings.
3. **To accept apologies for absence** - *Under Section 85 of the Local Government Act 1972, members present should decide whether to approve the reason(s) given for absence.*
Apologies were received from Cllr Steer, Sellis, Blackman.
Also from Viv Hutchinson and Gary Osborne.
4. **Dispensations & declarations of Interest** - *Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.*
None declared.
5. **Minutes of previous meeting 170 to be approved and then signed by the chair as a true and accurate record of that meeting** - *To accept as a true record the minutes of the meeting of the Parish Council held on 2nd September 2024 LGA 1972 Sch 12 para 41(1).*
It was proposed by Cllr Edwards to approve the minutes, seconded by Cllr Royston and agreed by all. Cllr Royston signed and dated the minutes.
6. **Matters arising** - *To ensure the tasks assigned at the previous meeting have been completed*
None
7. **Planning applications received to-date:**
None received.

Planning applications received after publication of this agenda - None

Parish Councillors

Kate Royston (Chair), Daniel Edwards (Vice Chair);

Jim Hamilton, Katherine Steer & George Lister

Parish Clerk Emily Young: Telephone 07942286125 Email: Clerk@gulworthyparishcouncil.gov.uk

Website: <https://www.gulworthyparishcouncil.gov.uk/>

Gulworthy Parish Council

8. **DCC Cllr Sellis** – report – Not able to attend.
9. **WDBC Cllrs Saxby & Blackman** – Absent with apologies from Cllr Blackman as needing to attend an RBL meeting. Cllr Saxby did say on her behalf that she attended a full council meeting last week. There has been a change with the Tamar Valley National Landscapes contact which is now Ursula Mann.

Cllr Saxby – report:

I am still on Overview and Scrutiny.

I am still trying to push for the train line from Bere Alston to Tavistock.

I have £492 in my Cllr allowance and £350 of that is earmarked for Gulworthy, if there are any projects can the Cllr's let me know. Still trying to arrange the litter picking signs if the Clerk knows who asked for them?

As I mentioned to you via email before the Zip World application should be going to committee in November, I have phoned Clare to follow-up on if this is the case and will let you know.

10. **Gulworthy Cllr reports – for information only – Cllr Lister** – There has been another accident at the Morwellham crossroads. A car crashed into a wall. Cllr Lister feels that 'rumble' lines and a slow sign would help in this area. Cllr Lister to liaise with Sgt Ottley via email.

Last Friday night there were some break-ins at Morwellham Quay. Thieves took power tools, cash and sadly broke the train in the mine.

Cllr Royston – Good to see some of the verges have been cut, e.g. Crease Lane, as it feels safer when pulling out on the main road. She suggested about writing to the local MP about showing support for the Bere Alston to Tavistock rail link. Cllr Saxby to send some information.

19. **Sgt Ottley** – Teams have been out to check on speed of traffic outside the primary school in Gulworthy. The average speed was 18-23mph (at the time of the checks). He feels that the majority of drivers are driving okay, but is open to conversation about road safety. It was mentioned that the flashing school sign (outside the cemetery) is not working. Clerk to follow up with Highways. Temporary speed limits around school drop off/pick up times were discussed. He also said the Police are doing some work in local schools regarding road safety. Clerk to contact WDBC (Claire Birch) to enquire about funds available for road safety projects.

Sgt Ottley also mentioned there is ongoing targeted scams taking place targeting the elderly in this area. They are trying to raise concerns.

Sgt Ottley, Cllr Saxby and 1 member of the public left the meeting.

11. Burial ground

11.1 – Moles – 4 moles caught now all finished, invoice received. Will be monitored periodically.

11.2 – Review of regulations, prices and interment form – Clerk to highlight changes and circulate before next meeting.

12. Finance - To approve the list of payments (to be tabled at the meeting) LGA 1972 s150 (5)

12.1 – Invoices for approval to be paid –

Clerk expenses WAH allowance £6.00p.w + mileage + expenses **£135.80**

Parish Councillors

Kate Royston (Chair), Daniel Edwards (Vice Chair);

Jim Hamilton, Katherine Steer & George Lister

Parish Clerk Emily Young: Telephone 07942286125 Email: Clerk@gulworthyparishcouncil.gov.uk

Website: <https://www.gulworthyparishcouncil.gov.uk/>

Gulworthy Parish Council

Clerk September payroll	£430.70
HMRC Tax and NI for Sept 2024	£17.80
Elliott groundcare – Invoice2728 (8 out of 10 cuts)	£75.00
Gulworthy parish hall – September meeting – Inv 668 £26.12 An increase of	£4.75
Gulworthy parish hall – October meeting – Inv to follow	£21.37
Recharge for uncontested Gulworthy Parish Council elections held in May 2023 – Inv 8000382791 (WDBC)	£75.33
Mole invoice – 4 x moles	£90.00

It was proposed by Cllr Lister to authorise the above payments via BACs, seconded by Cllr Hamilton. Agreed by all.

12.2 – Request for spending – Elliott Ground care maintenance contract (email fwd'd) – Cllrs do not wish to use glyphosate in the cemetery. Clerk asked to obtain 3 quotations.

12.3 – Credits received – Second half of precept **£3534.50 – Noted.**

VAT refund 2023-2024 received on 09/07/2024 **£124.80 – Noted.**

12.4 – Bank reconciliations - see separate RFO report to be provided (RFO No 171)

	<u>Paid Out</u>	<u>Paid In</u>	<u>Balance</u>
Club, Charity & Trust account (00298624)			
Opening Balance as at 27 August 2024 b/fwd			£4,469.19
<u>Receipts</u>			
26/09/2024 Second half of precept		£3534.50	
<u>Expenditure:</u>			
<u>03/09/2024</u>			
Clerk August payroll	358.80		
August expenses	58.00		
<u>30/09/2024</u>			
Clerk pay September	430.70		
September hall hire	26.12		
Total expenditure	£873.62		
Balance on 30 September 2024			£7130.07

Parish Councillors

Kate Royston (Chair), Daniel Edwards (Vice Chair);

Jim Hamilton, Katherine Steer & George Lister

Parish Clerk Emily Young: Telephone 07942286125 Email: Clerk@gulworthyparishcouncil.gov.uk

Website: <https://www.gulworthyparishcouncil.gov.uk/>

Gulworthy Parish Council

Gulworthy Cemetery account (00020251)			
Opening balance as at 27.08.2024			£13,714.33
<u>Expenditure</u>			
03/09/2024 – Elliott groundcare Inv 2700	225.00		
<u>Credit receipts</u>			
10/09/2024 credit interest		17.25	
Balance on 30 September 2024			£13,506.58
Gulworthy Fundraising account (00035992)			
Opening balance as at 27.08.2024			£4,966.82
<u>Credit receipts</u>			
10/09/2024 credit interest		5.65	
Balance on 30 September 2024			£4,972.47

Combined balance £25,609.12

(No differences to the bank statements)

It was proposed by Cllr Edwards to approve the RFO report, seconded by Cllr Royston. Agreed by all

12.5 – Quarterly financial budget versus spend (see separate document already sent)
Clerk circulated actual spending figures compared to budget over a six month period. Clerk asked to enter predicted forecast next time. Clerk mentioned about overspend on website/IT, also that all Councillors need to come to next month's meeting with some thoughts on the budget for 2025/26 which needs agreeing by the end of the year. **It was proposed by Cllr Royston to approve the budget versus spend sheet, seconded by Cllr Edwards, agreed by all.**

12.6 – Internet banking (Cllr Lister update). Applied in September will go in to branch to follow up and liaise with Clerk.

12.7 – External auditor confirmation Receipt of documents – notification of exempt status, 2024. **Noted that audit is now concluded.**

12.8 - Internal Controls policy (see separate document sent). To be agreed at next meeting.

13. Update on Gulworthy Primary School (Cllr Steer). Deferred to next meeting.

14. Bus shelter (Clerk) – Clerk still working with external organisations.

15. Village fete (all) – Cllr Royston still compiling feedback from fete.

It was confirmed (by Mr Chalcraft) that he is not involved in organising the village fete and nor is the parish hall committee. There is a separate committee who organise the fete. (It is not clear if next year will go ahead due to difficulties with car parking and toilets.)

16. Polling districts and polling review – Noted.

17. DALC training – Noted.

18. Tavistock neighbourhood plan – Noted and link to be added to website.

20. Co-option of new Cllr – deferred.

Meeting closed at 9.17pm.

Parish Councillors

Kate Royston (Chair), Daniel Edwards (Vice Chair);

Jim Hamilton, Katherine Steer & George Lister

Parish Clerk Emily Young: Telephone 07942286125 Email: Clerk@gulworthyparishcouncil.gov.uk

Website: <https://www.gulworthyparishcouncil.gov.uk/>