

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and pay complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Gulworthy Parish Council

County area (local councils and parish meetings only): West Devon Borough Council

Financial year ending 31 March 2021

Prepared by (Name and Role): Peter van Delft (Clerk & R.F.O.)

Date: 04/05.2021

	£	£
Balance per bank statements as at 31/3/21		
account 1 Current	5,987.0	
account 2 Cemetery	9,582.0	
account 3 Fund Raising	1,500.0	
account 4		
[add more accounts if necessary]		
account 5		
account 6		
account 7		
account 8		
	17,069.0	17,069.0
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/21 (enter these as negative numbers)		
item 1	0.00	
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
Add: any un-banked cash as at 31/3/21	-	-
	-	-
Net balances as at 31/3/21 (Box 8)		17,069.0